

UHM, School of Architecture
DOCTORATE PROJECT CALENDAR AY 2016-2017

*Item must be completed and handed in to SOA Student Services Office
 by 4:00 pm on or before the dates noted.*

The following dates are for ARCH 784 taken in the SPRING 2017 semester

		Fri	
Jan	13		FORM I due by 4pm
	16-20		First committee meeting; obtain signatures for OGE Form II
	20		FORM II due by 4pm , with original signatures (Initiate IRB process if applicable)
	27		
Feb	3		
	10		
	13-17		Committee Meeting
	24		
Mar	3		
	10		
	13-17		Committee Meeting
	27-31		<i>Spring Break</i>
April	7		
	14		
	17-21		Committee Meeting
	28		
May	5		DUE: Research Document to Committee (one week before meeting)
	8-12		Final committee meeting and defense of research document, this week*
	12		DUE by 4pm: Signed title page and one printed black-and-white copy of your written document Submittal of IRB approval letter(s) if required.

* **"Pass" required in defense of research document and written document to pass ARCH 784**

Failure to submit title page and research document by 5/12 at 4 pm indicates that the student failed ARCH 784 and must repeat 784.

No "I" grades without Dean and Director of Graduate Programs approval.

Failure to meet required submittal dates indicates FAILURE for ARCH 784

SOA Final Document Guidelines & Submittal: www.arch.hawaii.edu (see Resources/Forms)

OGE eTD Style and Policy Guide: <http://manoa.hawaii.edu/graduate/content/style-policy>

OGE Forms: <http://manoa.hawaii.edu/graduate/content/forms>

OGE = Office of Graduate Education

UHM, School of Architecture
DOCTORATE PROJECT CALENDAR AY 2016-2017

Item must be completed and handed in to SOA Student Services Office by 4:00 pm on or before the dates noted.

The following dates are for ARCH 786 or 788 taken in the SPRING 2017 semester

		FRI
Jan	13	Last day to change any committee member, submit "Doctoral Petition to Revise Dissertation Committee" if applicable.
	16-20	Committee meeting this week or before
	27	Last day to file for Spring 2017 degree application
Feb	3	
	10	DUE by 4pm: Notice of Final Oral Examination (2 weeks before meeting)
	17	
	24	DUE 95% complete written DArch document to Committee (one week before meeting)
Feb 27-Mar	3	Final Committee Meeting, Oral Defense
	10	FORM III due by 4pm , including one printed black-and-white copy of your 95% DArch document, required for Spring graduation
	17	
	27-31	<i>Spring Break</i>
Thu	Apr 6	FORM IV due by 4pm, including all documents listed on checklist
	7	Due to OGE: SoA Student Services turns in all documents to OGE
	14	
	21	
	28	
May	5	
Mon	8	DUE by 4pm: Poster(s) of project 24" x 30" *, maximum 2 sheets, required for fall graduation
	12	Required public presentation
Sat	13	Commencement

"Pass" required in 95% oral defense and written document to pass ARCH 786/788.

Failure to submit OGE Form III by 3/10 at 4 pm indicates that the student did not pass ARCH 786 and must take ARCH 788 in F17; 788 may only be taken for one academic year, i.e., F17 and S18. If student does not pass ARCH 788 on the second try, 786 can be repeated only after petitioning and receiving the Dean's approval.

SOA Final Document Guidelines & Submittal: www.arch.hawaii.edu (see Resources/Forms)

OGE eTD Style and Policy Guide: <http://manoa.hawaii.edu/graduate/content/style-policy>

OGE Forms: <http://manoa.hawaii.edu/graduate/content/forms>

OGE = Office of Graduate Education

* 24" x 30" is a new format size based on a new plotter available in the SOA print lab. Printing is done directly on an EPSON Enhanced Matte Posterboard (available from the SOA print lab). OR, you can print on paper and mount on your own board, size to be 24" x 30".